

ANNEX 6

EXAMINATION SYLLABUS AND REQUIREMENTS FOR A HAREC

INTRODUCTION

This syllabus has been produced for the guidance of the administrations so that they may prepare their national amateur radio examinations for the CEPT Harmonised Amateur Radio Examination Certificate (HAREC).

The purpose of the examination is to set a reasonable level of knowledge required for candidate radio amateurs wishing to obtain a license for operating amateur stations.

The scope of the examination is limited to subjects relevant to tests and experiments with, and operation of amateur stations conducted by radio amateurs. These include circuits and their diagrams; questions may relate to circuits using both integrated circuits and discrete components.

- a) Where quantities are referred to, candidates should know the units in which these quantities are expressed, as well as the generally used multiples and sub-multiples of these units.
- b) Candidates must be familiar with the compound of the symbols.
- c) Candidates must know the following mathematical concepts and operations:
 - adding, subtracting, multiplying and dividing
 - fractions
 - powers of ten, exponentials, logarithms
 - squaring
 - square roots
 - inverse values
 - interpretation of linear and non-linear graphs
 - binary number system
- d) Candidates must be familiar with the formulae used in this syllabus and be able to transpose them.

**EXAMINATION SYLLABUS FOR A HARMONISED AMATEUR RADIO EXAMINATION CERTIFICATE
(HAREC)**

- a) TECHNICAL CONTENT**
- 1. ELECTRICAL, ELECTRO-MAGNETIC AND RADIO THEORY**
 - 1.1 Conductivity
 - 1.2 Sources of electricity
 - 1.3 Electric field
 - 1.4 Magnetic field
 - 1.5 Electromagnetic field
 - 1.6 Sinusoidal signals
 - 1.7 Non-sinusoidal signals, noise
 - 1.8 Modulated signals
 - 1.9 Power and energy
 - 1.10 Digital signal processing (DSP)
- 2. COMPONENTS**
 - 2.1 Resistor
 - 2.2 Capacitor
 - 2.3 Coil
 - 2.4 Transformers application and use
 - 2.5 Diode
 - 2.6 Transistor
 - 2.7 Heat dissipation
 - 2.8 Miscellaneous
- 3. CIRCUITS**
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 - 3.2 Filter
 - 3.3 Power supply
 - 3.4 Amplifier
 - 3.5 Detector
 - 3.6 Oscillator
 - 3.7 Phase Locked Loop [PLL]
 - 3.8 Discrete Time Signals and Systems (DSP-systems)
- 4. RECEIVERS**
 - 4.1 Types
 - 4.2 Block diagrams
 - 4.3 Operation and function of the following stages
 - 4.4 Receiver characteristics
- 5. TRANSMITTERS**
 - 5.1 Types
 - 5.2 Block diagrams
 - 5.3 Operation and function of the following stages
 - 5.4 Transmitter characteristics
- 6. ANTENNAS AND TRANSMISSION LINES**
 - 6.1 Antenna types
 - 6.2 Antenna characteristics
 - 6.3 Transmission lines
- 7. PROPAGATION**
- 8. MEASUREMENTS**
 - 8.1 Making measurements
 - 8.2 Measuring instruments

- 9. **INTERFERENCE AND IMMUNITY**
- 9.1 **Interference in electronic equipment**
- 9.2 **Cause of interference in electronic equipment**
- 9.3 **Measures against interference**

10. **SAFETY**

b) NATIONAL AND INTERNATIONAL OPERATING RULES AND PROCEDURES

- 1. **Phonetic Alphabet**
- 2. **Q-Code**
- 3. **Operational Abbreviations**
- 4. **International Distress Signs, Emergency traffic and natural disaster communication**
- 5. **Call signs**
- 6. **IARU band plans**
- 7. **Social responsibility and operating procedures**

c) NATIONAL AND INTERNATIONAL REGULATIONS RELEVANT TO THE AMATEUR SERVICE AND AMATEUR SATELLITE SERVICE

- 1. **ITU Radio Regulations**
- 2. **CEPT Regulations**
- 3. **National Laws, Regulations and Licence conditions**

DETAILED EXAMINATION SYLLABUS

a) TECHNICAL CONTENT

CHAPTER 1

1. ELECTRICAL, ELECTRO-MAGNETIC AND RADIO THEORY

1.1 Conductivity

- Conductor, semiconductor and insulator
- Current, voltage and resistance
- The units ampere, volt and ohm
- Ohm's Law $[E = I \cdot R]$
- Kirchhoff's Laws
- Electric power $[P = E \cdot I]$
- The unit watt
- Electric energy $[W = P \cdot t]$
- The capacity of a battery [ampere-hour]

1.2 Sources of electricity

- Voltage source, source voltage [EMF], short circuit current, internal resistance and terminal voltage
- Series and parallel connection of voltage sources

1.3 Electric field

- Electric field strength
- The unit volt/metre
- Shielding of electric fields

1.4 Magnetic field

- Magnetic field surrounding live conductor
- Shielding of magnetic fields

1.5 **Electromagnetic field**

- Radio waves as electromagnetic waves
- Propagation velocity and its relation with frequency and wavelength [$v = f \cdot \lambda$]
- Polarisation

1.6 **Sinusoidal signals**

- The graphic representation in time
- Instantaneous value, amplitude [E_{\max}], effective [RMS] value and average value $\left[U_{\text{eff}} = \frac{U_{\max}}{\sqrt{2}} \right]$
- Period and duration of period
- Frequency
- The unit hertz
- Phase difference

1.7 **Non-sinusoidal signals**

- Audio signals
- Square wave
- The graphic representation in time
- D.C. voltage component, fundamental wave and higher harmonics
- Noise [$P_N = kTB$](receiver thermal noise, band noise, noise density, noise power in receiver bandwidth).

1.8 **Modulated signals**

- CW
- Amplitude modulation
- Phase modulation, frequency modulation and single-sideband modulation
- Frequency deviation and modulation index $\left[m = \frac{\Delta F}{f_{\text{mod}}} \right]$
- Carrier, sidebands and bandwidth
- Waveforms of CW, AM, SSB and FM signals (graphical presentation)
- Spectrum of CW, AM and SSB signals (graphical presentation)
- Digital modulations: FSK, 2-PSK, 4-PSK, QAM
- Digital modulation: bit rate, symbol rate (Baud rate) and bandwidth
- CRC and retransmissions (e.g. packet radio), forward error correction (e.g. Amtor FEC)

1.9 **Power and energy**

- The power of sinusoidal signals $\left[P = i^2 \cdot R; P = \frac{u^2}{R}; u = U_{\text{eff}}; i = I_{\text{eff}} \right]$
- Power ratios corresponding to the following dB values: 0 dB, 3 dB, 6 dB, 10 dB and 20 dB [both positive and negative]
- The input/output power ratio in dB of series-connected amplifiers and/or attenuators
- Matching [maximum power transfer]
- The relation between power input and output and efficiency $\left[\eta = \frac{P_{\text{out}}}{P_{\text{in}}} \cdot 100 \text{ \%} \right]$
- Peak Envelope Power [p.e.p.]

1.10 **Digital Signal Processing (DSP)**

- sampling and quantization
- minimum sampling rate (Nyquist frequency)
- convolution (time domain / frequency domain, graphical presentation)
- anti-aliasing filtering, reconstruction filtering
- ADC / DAC

CHAPTER 2

2. COMPONENTS

2.1 Resistor

- The unit ohm
- Resistance
- Current/voltage characteristic
- Power dissipation

2.2 Capacitor

- Capacitance
- The unit farad
- The relation between capacitance, dimensions and dielectric. (Qualitative treatment only)

- The reactance $\left[X_c = \frac{1}{2\pi f \cdot C} \right]$

- Phase relation between voltage and current

2.3 Coil

- Self-inductance
- The unit henry
- The effect of number of turns, diameter, length and core material on inductance. (Qualitative treatment only)
- The reactance $[X_L = 2\pi f \cdot L]$
- Phase relation between current and voltage
- Q-factor

2.4 Transformers application and use

- Ideal transformer $[P_{prim} = P_{sec}]$
- The relation between turn ratio and:

- voltage ratio $\left[\frac{u_{sec}}{u_{prim}} = \frac{n_{sec}}{n_{prim}} \right]$

- current ratio $\left[\frac{i_{sec}}{i_{prim}} = \frac{n_{prim}}{n_{sec}} \right]$

- impedance ratio. (Qualitative treatment only)
- Transformers

2.5 Diode

- Use and application of diodes:
 - Rectifier diode, zener diode, LED [light-emitting diode], voltage-variable and capacitor [varicap]
 - Reverse voltage and leakage current

2.6 Transistor

- PNP- and NPN-transistor
- Amplification factor
- Field effect vs. bipolar transistor (voltage vs. current driven)
- The transistor in the:
 - common emitter [source] circuit
 - common base [gate] circuit
 - common collector [drain] circuit
 - input and output impedances of the above circuits

2.7 Miscellaneous

- Simple thermionic device [valve]
- Voltages and impedances in high power valve stages, impedance transformation
- Simple integrated circuits (include opamps)

CHAPTER 3

3. CIRCUITS

3.1 Combination of components

- Series and parallel circuits of resistors, coils, capacitors, transformers and diodes
- Current and voltage in these circuits
- Behaviour of real (non ideal) resistor, capacitor and inductors at high frequencies

3.2 Filter

- Series-tuned and parallel-tuned circuit:
- Impedance
- Frequency characteristic

- Resonance frequency
$$\left[f = \frac{1}{2\pi f \sqrt{LC}} \right]$$

- Quality factor of a tuned circuit
$$\left[Q = \frac{2\pi f \cdot L}{R_s}; Q = \frac{R_p}{2\pi f \cdot L}; Q = \frac{f_{res}}{B} \right]$$
- Bandwidth
- Band-pass filter
- Low-pass, high-pass, band-pass and band-stop filters composed of passive elements
- Frequency response
- Pi filter and T filter
- Quartz crystal
- Effects due to real (=non-ideal) components
- digital filters (see sections 1.10 and 3.8)

3.3 Power supply

- Circuits for half-wave and full-wave rectification and the Bridge rectifier
- Smoothing circuits
- Stabilisation circuits in low voltage supplies
- Switching mode power supplies, isolation and EMC

3.4 Amplifier

- Lf and hf amplifiers
- Gain
- Amplitude/frequency characteristic and bandwidth (broadband vs. tuned stages)
- Class A, A/B, B and C biasing
- Harmonic and intermodulation distortion, overdriving amplifier stages

3.5 Detector

- AM detectors (envelope detectors)
- Diode detector
- Product detectors and beat oscillators
- FM detectors

3.6 Oscillator

- Feedback (intentional and unintentional oscillations)
- Factors affecting frequency and frequency stability conditions necessary for oscillation
- LC oscillator
- Crystal oscillator, overtone oscillator
- Voltage controlled oscillator (VCO)
- Phase noise

3.7 Phase Locked Loop [PLL]

- Control loop with phase comparator circuit
- Frequency synthesis with a programmable divider in the feedback loop

- 3.8 **Digital signal processing (DSP systems)**
- FIR and IIR filter topologies
 - Fourier Transformation (DFT; FFT, graphical presentation)
 - Direct Digital Synthesis

CHAPTER 4

4. RECEIVERS

4.1 Types

- Single and double superheterodyne receiver
- Direct conversion receivers

4.2 Block diagrams

- CW receiver [A1A]
- AM receiver [A3E]
- SSB receiver for suppressed carrier telephony [J3E]
- FM receiver [F3E]

4.3 Operation and function of the following stages (Block diagram treatment only)

- HF amplifier [with tuned or fixed band pass]
- Oscillator [fixed and variable]
- Mixer
- Intermediate frequency amplifier
- Limiter
- Detector, including product detector
- Audio amplifier
- Automatic gain control
- S meter
- Squelch

4.4 Receiver characteristics (simple description treatment)

- Adjacent-channel
- Selectivity
- Sensitivity, receiver noise, noise figure
- Stability
- Image frequency
- Desensitization / Blocking
- Intermodulation; cross modulation
- Reciprocal mixing [phase noise]

CHAPTER 5

5. TRANSMITTERS

5.1 Types

- Transmitter with or without frequency translation

5.2 Block diagrams

- CW transmitter [A1A]
- SSB transmitter with suppressed carrier telephony [J3E]
- FM transmitter with the audio signal modulating the VCO of the PLL [F3E]

5.3 Operation and functions of the following stages (Block diagram treatment only)

- Mixer
- Oscillator
- Buffer
- Driver
- Frequency multiplier
- Power amplifier
- Output matching
- Output filter
- Frequency modulator
- SSB modulator
- Phase modulator
- Crystal filter

5.4 Transmitter characteristics (simple description)

- Frequency stability
- RF-bandwidth
- Sidebands
- Audio-frequency range
- Non-linearity [harmonic and intermodulation distortion]
- Output impedance
- Output power
- Efficiency
- Frequency deviation
- Modulation index
- CW key clicks and chirps
- SSB overmodulation and splatter (agreed)
- Spurious RF radiations (agreed)
- Cabinet radiations
- Phase noise

CHAPTER 6

6. ANTENNAS AND TRANSMISSION LINES

6.1 Antenna types

- Centre fed half-wave antenna
- End fed half-wave antenna
- Folded dipole
- Quarter-wave vertical antenna [ground plane]
- Antenna with parasitic elements [Yagi]
- Aperture antennas (Parabolic reflector, horn)
- Trap dipole

6.2 Antenna characteristics

- Distribution of the current and voltage
- Impedance at the feed point
- Capacitive or inductive impedance of a non-resonant antenna
- Polarisation
- Antenna directivity, efficiency and gain
- Capture area
- Radiated power [ERP, EIRP]
- Front-to-back ratio
- Horizontal and vertical radiation patterns

6.3 Transmission lines

Parallel conductor line

- Coaxial cable
- Waveguide
- Characteristic impedance [Z_0]
- Velocity factor
- Standing-wave ratio
- Losses
- Balun
- Antenna tuning units (pi and T configurations only)

CHAPTER 7

7. PROPAGATION

- Signal attenuation, signal to noise ratio
- Line of sight propagation (free space propagation, inverse square law)
- Ionospheric layers
- Critical frequency
- Influence of the sun on the ionosphere
- Maximum Usable Frequency
- Ground wave and sky wave, angle of radiation and skip distance
- Multipath in ionospheric propagation
- Fading
- Troposphere (Ducting, scattering)
- The influence of the height of antennas on the distance that can be covered [radio horizon]
- Temperature inversion
- Sporadic E-reflection
- Auroral scattering
- Meteor scatter
- Reflections from the moon
- Atmospheric noise [distant thunderstorms]
- Galactic noise
- Ground (thermal) noise
- Propagation prediction basics (link budget)
 - dominant noise source, (band noise vs. receiver noise)
 - minimum signal to noise ratio
 - minimum received signal power
 - path loss
 - antenna gains, transmission line losses
 - minimum transmitter power

CHAPTER 8

8. MEASUREMENTS

8.1 Making measurements

- Measurement of:
 - DC and AC voltages and currents
 - Measuring errors:
 - Influence of frequency
 - Influence of waveform
 - Influence of internal resistance of meters
- Resistance
- DC and RF power [average power, Peak Envelope Power]
- Voltage standing-wave ratio
- Waveform of the envelope of an RF signal
- Frequency
- Resonant frequency

8.2 Measuring instruments

- Making measurements using:
 - Multi range meter (digital and analog)
 - Rf-power meter
 - Reflectometer bridge (SWR meter)
 - Signal generator
 - Frequency counter
 - Oscilloscope
 - Spectrum Analyzer

CHAPTER 9

9. INTERFERENCE AND IMMUNITY

9.1 Interference in electronic equipment

- Blocking
- Interference with the desired signal
- Intermodulation
- Detection in audio circuits

9.2 Cause of interference in electronic equipment

- Field strength of the transmitter
- Spurious radiation of the transmitter [parasitic radiation, harmonics]
- Undesired influence on the equipment:
 - via the antenna input [aerial voltage, input selectivity]
 - via other connected lines
 - by direct radiation

9.3 Measures against interference

- Measures to prevent and eliminate interference effects:
 - Filtering
 - Decoupling
 - Shielding

CHAPTER 10

10. SAFETY

- The human body
- Mains power supply
- High voltages
- Lightning

b) **NATIONAL AND INTERNATIONAL OPERATING RULES AND PROCEDURES**

CHAPTER 1

1. **PHONETIC ALPHABET**

A = Alpha	J = Juliett	S = Sierra
B = Bravo	K = Kilo	T = Tango
C = Charlie	L = Lima	U = Uniform
D = Delta	M = Mike	V = Victor
E = Echo	N = November	W = Whiskey
F = Foxtrot	O = Oscar	X = X-ray
G = Golf	P = Papa	Y = Yankee
H = Hotel	Q = Quebec	Z = Zulu
I = India	R = Romeo	

CHAPTER 2

2. **Q-CODE**

Code	Question	Answer
QRK	What is the readability of my signals?	The readability of your signals is ...
QRM	Are you being interfered with?	I am being interfered with
QRN	Are you troubled by static?	I am troubled by static
QRO	Shall I increase transmitter power?	Increase transmitter power
QRP	Shall I decrease transmitter power?	Decrease transmitter power
QRT	Shall I stop sending?	Stop sending
QRZ	Who is calling me?	You are being called by ...
QRV	Are you ready?	I am ready
QSB	Are my signals fading?	Your signals are fading.
QSL	Can you acknowledge receipt?	I am acknowledging receipt.
QSO	Can you communicate with ... direct?	I can communicate ... direct
QSY	Shall I change to transmission on another frequency?	Change transmission to another frequency
QRX	When will you call again?	I will call you again at ... hours on ... kHz (or MHz)
QTH	What is your position in latitude and longitude (or according to any other indication)?	My position is ... latitude, ... longitude (or according to any other indication)

CHAPTER 3

3. OPERATIONAL ABBREVIATIONS AS USED IN THE AMATEUR SERVICE

BK	Signal used to interrupt a transmission in progress
CQ	General call to all stations
CW	Continuous wave
DE	From, used to separate the call sign of the station called from that of the calling station
K	Invitation to transmit
MSG	Message
PSE	Please
RST	Readability, signal-strength, tone-report
R	Received
RX	Receiver
TX	Transmitter
UR	Your

CHAPTER 4

4. INTERNATIONAL DISTRESS SIGNS, EMERGENCY TRAFFIC AND NATURAL DISASTER COMMUNICATION

Distress signs:

- radiotelegraph ...---... [SOS]
- radiotelephone "MAYDAY"
- International use of the amateur station in the event of national disasters
- Frequency bands allocated to the amateur service and amateur satellite service

CHAPTER 5

5. CALL SIGNS

- Identification of the amateur station
- Use of the call signs
- Composition of call signs
- National prefixes

CHAPTER 6

6. IARU BAND PLANS

- IARU band plans
- Purposes

CHAPTER 7

7.1 SOCIAL RESPONSIBILITY OF RADIO AMATEUR OPERATION

7.2 OPERATING PROCEDURES

c) **NATIONAL AND INTERNATIONAL REGULATIONS RELEVANT TO THE AMATEUR SERVICE AND AMATEUR SATELLITE SERVICE**

CHAPTER 1

1. **ITU RADIO REGULATIONS**

- Definition Amateur Service and Amateur Satellite Service
- Definition Amateur station
- Article 25 Radio Regulations
- Status Amateur Service and Amateur Satellite Service
- ITU Radio Regions

CHAPTER 2

2. **CEPT REGULATIONS**

- Recommendation T/R 61-01
- Temporary use of amateur stations in CEPT countries
- Temporary use of amateur stations in NON-CEPT countries which participate in the T/R 61-01 system

CHAPTER 3

3. **NATIONAL LAWS, REGULATIONS AND LICENCE CONDITIONS**

- National laws
- Regulations and licence conditions
- Demonstrate knowledge of maintaining a log
 - log keeping
 - purpose
 - recorded data